

**Electronic Case Transfer Standards for Illinois Circuit Courts**  
(Effective November, 2018)

**Appendix 1**

CIRCUIT COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT  
\_\_\_\_\_ COUNTY, ILLINOIS

\_\_\_\_\_  
Plaintiff/Petitioner

vs.

Case No. \_\_\_\_\_

\_\_\_\_\_  
Defendant/Respondent

**CERTIFICATION OF RECORD**

The record for transfer has been prepared and assembled in the form required for transmission to the receiving court.

It consists of:

\_\_\_\_ Volume(s) of the Case Record, containing \_\_\_\_\_ pages.

I do hereby certify that this certification of the record pursuant to 735 ILCS 5/2-106 to be a true and complete copy containing the originals of all papers filed in the case, including all orders entered, issued out of my office this \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_, Clerk of the Circuit Court