



Carbondale City Attorney's Office
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Alternatives to Appearing in Court for Defendants with Traffic and/or Ordinance Violations

If you are a defendant and you have received either an Ordinance Violation citation and/or Traffic Violation citation, please review and select an alternative option below. For further information regarding any of the options below, please contact the **Carbondale City Attorney's Office** at **(618) 457-3215** or email dbrooks@explorecarbndale.com or contact the **Jackson County Circuit Clerk's Office** at **(618) 687-7300**.

If a person commits a City ordinance violation and /or traffic violation, there are alternative resolutions to appearing in City court, including:

❖ Traffic Violations Options:

- Visit Judici.com and pay your ticket online; Your ticket must be marked **No Court Appearance Required** to be eligible. You have the following options when paying through Judici.com:
 - Conviction: Pay the original fine and receive a conviction on your driving record; or
 - Court Supervision: Pay the fine and select to enroll in the (in person or online) Driver's Safety Course and receive Court Supervision for 90 days. (*Currently only the online class is being offered.*)
- Court Supervision: Through the Circuit Clerk's office, Defendants can also plead guilty, pay the fine and select court supervision for 90 days (without traffic safety school) for a higher fine and cost. The Court Supervision form is available through the Jackson County Circuit Clerks' office on their website or contact them in person or by phone for the form to be emailed to you. Jackson County Circuit Clerk, Jackson County Courthouse, PO Box 730 Murphysboro, IL 62966 (618) 687-7300.
**To qualify for Court supervision you must not have been on court supervision in any county or state within the last 12 months. If you comply with all the terms of your Court supervision your case will be dismissed and is not a conviction on your driving record.*
- No Insurance: If you receive a citation for no insurance and you have proof that your insurance was valid at the time, please email a copy of your insurance card to the City Attorney's Office, so it can be verified.
- Sign your Plea of Guilty sheet located on the back of your Blue Ticket and mail that along with your payment to the **Jackson County Circuit Clerk's Office**;
- Request a Stipulated Order or Plea of Guilty form from the City Attorney's Office and mail the notarized form along with your fine in the form of a money order made payable to the Jackson County Circuit Clerk to the City Attorney's Office. You can request this form by contacting the City Attorney's Office at (618) 457-3215 or by email at dbrooks@explorecarbndale.com.

❖ Ordinance Violations Options:

- Request a Stipulated Order or Plea of Guilty form from the City Attorney's Office and mail the notarized form along with your fine in the form of a money order made payable to the Jackson County Circuit Clerk to the City Attorney's Office. You can request this form by contacting the City Attorney's Office at (618) 457-3215 or by email at dbrooks@explorecarbndale.com. You may also pay online at www.judici.com once you have turned in your Stipulated Order.

If you are a first-time offender, there are alternative resolutions to appearing in City court, including:

- **Community Service:** Perform a certain number of community service work hours at a specified/approved work site and pay only a portion of the set fine as an administrative fee.
- **Pay-By-Mail Program:** Pay a set administrative fee in lieu of appearing in court