

**Illinois Department of Healthcare and Family Services**

**MEDICAID CLAIM INQUIRY**

If you wish to have the Department of Healthcare and Family Services determine if one of your medical bills was or should have been paid by the Department, you must fill out this form completely, sign and date it and send it to the address listed below.

You must attach evidence of pending lawsuit, threatened litigation or contact from a collection agency on behalf of a service provider. Also, attach any medical bills that you may have to help our investigation. The Department of Healthcare and Family Services will investigate your inquiry and send you a written response within 30 days. You should keep a copy of this completed form for your records.

**PATIENT Information**

Patient's Name: \_\_\_\_\_

Patient's Social Security Number \_\_\_\_\_

Your Name: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ City State Zip

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**PROVIDER Information**

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
(first/last name, or facility name)

Address: \_\_\_\_\_

\_\_\_\_\_ City State Zip

**SERVICE Information**

Date(s) of Service received: \_\_\_\_\_

Brief Explanation: \_\_\_\_\_

**MAIL Completed Form To:**

Illinois Department of Healthcare and Family Services  
Bureau of Comprehensive Health Services Litigation/  
Collection Review  
201 S. Grand Ave. East  
Springfield, Illinois 62763-0002

**QUESTIONS?**  
DPA 3437 (R-7-01)

Contact Litigation/Collection Staff at (217)782-5565  
IL478-2206